

Holme East Waver Parish Council

4th May 2023

Dear Member,

Your attendance is required at the Annual Meeting of the Parish Council to be held on Thursday 11th May 2023 following the Annual Parish Meeting in the Village Hall, Newton Arlosh.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

_____ (Clerk to the Council)

1.1 To elect chairman, who will then sign the form of acceptance of office

1.2 All Members to sign forms of acceptance of office

1.3 Apologies for absence and declarations of interest.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

1.4 To elect vice chairman

1.5 To consider re-adoption or amendment of standing orders

1.6 To appoint one member as Highways contact.

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on Thursday 9th March 2023

3 Report on action taken...

3.1 ...by members of the Council

3.2 ...by the clerk

3.3 **Public participation.** (At the chairman's discretion)

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Letter from Mr and Mrs Bell concerning the recent work on the 'Womens' Institute Seat'.

5 New business

5.1 Playground – report on developments since last meeting. .

5.2 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle PAYE for the Council.

5.3 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle the Internal Audit for the Council.

5.4 Parish Plan – including the response of Cumberland planning department concerning planning permission for the information panel.

5.5 Consideration and possible action regarding the current situation concerning the 93/93A bus service.

5.6 Vacancy on the Council.

5.7 Dog problem near Saltcotes.

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6 Finance

6.1 Information

- 6.1.1 **To approve** annual return: governance statement.
- 6.1.2 **To approve accounts** to March 31st 2023 (circulated with this agenda)
print-out of Receipts & payments book; 3-year comparative summary;
bank reconciliation & explanation of variance;
bank statements to 31st March 2023
- 6.1.3 **To approve** annual return: accounting statements.
- 6.1.4 **To note** report of internal auditor.
- 6.1.5 **To examine and approve** the Certificate of Exemption from the Limited Assurance Review.
- 6.1.6 **To approve** accounts to April 30th (available at meeting)
- 6.1.7 **To note** Information Commissioner: confirmation of registration renewal to 6/4/24
- 6.1.8 **To note** VAT return situation - amount to reclaim **£349.03**
- 6.1.9 **To note** Allerdale BC: precept 1st payment **£3750.00**
- 6.1.10 **To note** Via CALC – confirmation of S.137 spending limit of £9.93 per elector for 2023/24.

6.2 To approve the following payments

- 6.2.1 Clerk: salary **£379.17**
- 6.2.2 Clerk: expenses: phone and broadband **£55.02**, postage etc. £7.82, £62.84.mileage 40 miles at 45p /mile £18.00
Total **£80.84**
- 6.2.3 CALC: subscription renewal 2023/24 – **£163.22**
- 6.2.4 BHIB Insurance renewal – **£367.74**
- 6.2.5 P L Gauntlett: for PAYE services **£40.00**
- 6.2.6 P L Gauntlett: internal audit fee **£50.00**
- 6.2.7 Newton Arlosh Parish Hall – Hall Hire **£125.00**
- 6.2.8 Information Commissioner: by direct debit and confirmation of renewal of registration **£35.00**

7 Highways

- 7.1 Highways steward
- 7.2 Cumberland Council response to the request for chevrons at Raby Grange bridge,.EI/132309.
- 7.3 Cumberland Council/CCC response to the request for a speed indicator/warning sign near the playground. Ei/83117

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

None

8.2 Applications decided by Allerdale BC.

None

8.3 Applications dealt with under standing order.

None

8.4 Applications to be considered at this meeting.

- 8.4.1 FUL/2023/0086 Erection of a workshop / crop store building, Moss Side Farm, Newton Arlosh. (Mr J Harrison)
- 8.4.2 VAR/2023/0017 Variation to condition 2 (plans) on approved application OUT/2022/0021 to amend design, Part Field 7800, Newton Arlosh. (Mr K Foster)

9.1 Documents received for comment.

None.

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9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars for February and March.

9.2.2 Elan City product information.

10.1 Any information brought by members of the Council

10.2 Any information brought by Borough Councillor.

10.3 Any information brought by County Councillor.

10.4 Any information from the clerk.

10.5 Police report

11 Meeting dates. (Provisional on item 1.5)

11.1 Date of next meeting Parish Council Meeting is **Thursday July 13th 2023 at 7.30p.m in Newton Arlosh Village Hall**

11.2 Future date: Thursday 14th September 2023 at 7.30p.m. in Newton Arlosh Village Hall